DESIGNING A RESUME CV USESING CANVA

INDROUDUCTION

1.1OVERVIEW

Open up canva and search for “ Resume” to start designing your own. Find the right template. Choose from hundreds of professionally-designed resume templates. Personalize your resume. After picking a template, use canva’s drag and drop design tools to tweak your resume. Get creative with more features. Order your prints

PURPOSE

* With canva’s drag-and-drop design editor, you will have no trouble creating and updating your CV in an instant.
* You can also easily save your latest CV on your account and create different versions to fit the requirements of different job opportunities.
* Forget spending hours formatting your resume, or choosing complimentary fonts for your cover letter.
* Using canva to design your resume sounds smart ; it’s free, easy to use, and the templates look pretty sharp.
* However , using canva to create your resume may not be as effective for your job search.